

Electric roller door operation

WARNING: DO NOT OPERATE Unless trained and authorised to do so



HAZARD/RISK POTENTIAL:

1. Contact by door when in operation with employees and or stock.
2. Potential for door to be struck by mobile plant or personnel moving underneath if not fully raised
3. Failure to stop door at appropriate height for task performed.

SAFETY PRECAUTIONS:

1. Refer to roller door Manual if available.
2. Employees trained in doors safe use and operation. SWS 5.1
3. Tag out system in place for reporting and isolating faulty equipment. SWS 3.19

Pre operation:

1. Only those trained and authorised and wearing appropriate PPE are to operate roller doors.
2. Prior to operation ensure the area is clear of obstructions and the door is not in contact with any object leaning upon it nor will it come in contact with any object whilst moving.
3. Visually inspect the control panel and electrical cables leading to and from for any signs of damage before operating.
4. If any damaged sighted **DO NOT** Operate the door. Isolate the door by turning off at the switch near the control panel. Notify Supervisor of the concern. Supervisor to Tag out and arrange for repair. (if applicable. Supervisor to isolate with the Lock out isolator and remove key)

Operation:

1. Ensure points above have been followed if safe to proceed stand to the side of the door and activate as below ensure no body part is under roller door at any time.
2. To raise the door press the raise button. The door will rise to full height unless the red stop button depressed.
3. To Lower the door depress the green lower button and hold until door is at required height and release to stop.
4. The red stop button can be depressed at any point to stop the doors motion.

Door position:

1. In the warehouse roller doors should be closed or fully open to avoid contact with partially raised masts on mobile plant.
2. In Loading docks where a dock leveller is being used to gain access to trailer the door may be lowered to the 100mm above the top of the trailer to reduce adverse weather conditions entering the site.
3. Prior to the truck moving away from the loading Dock the door is to be fully raised. If closing the door ensure the loading dock is fully home before lowering the door.

Manual Over ride

1. This is to be used only by maintenance personnel or whilst under direct Supervision.
2. Isolate electrics as per above (pre operation) the chain is placed over the chain ring at the top of the door adjacent motor. Then from ground level and wearing gloves pull down on the chain to raise or lower the door to the position required.
3. Once in place fix the chain in place to prevent further operation. Place tag out on chain and do not operate until repaired and tags are removed in line with SWS 3.19