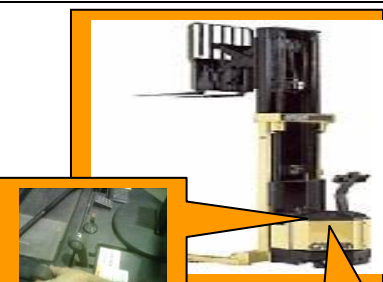
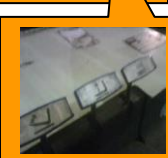
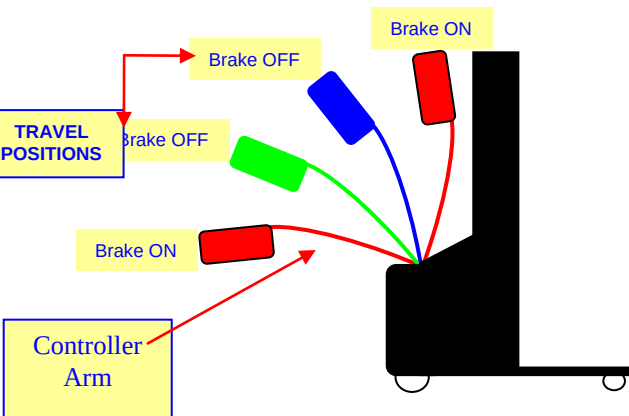
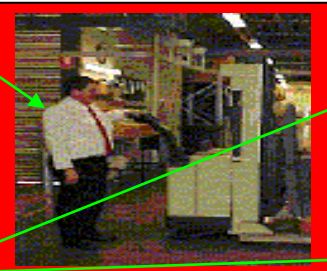
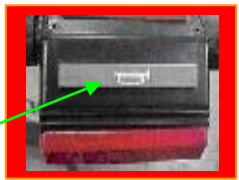
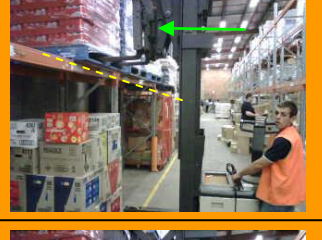
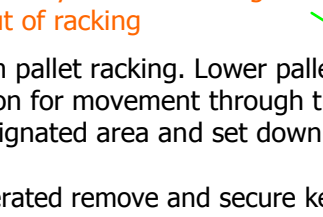
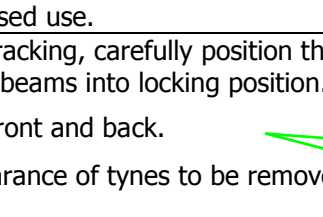


Walkie Stacker usage requires a competency based training evaluation to be completed prior to operation.

Reminders	Instructions	Picture Steps	Picture Steps
⚠ Do not use damaged or broken equipment. Report Hazards SHE-Proc- 009.2 Hazard Reporting. ⚠ Two metre exclusion must be maintained at all times. ⚠ Pedestrians have the right of way. ⚠ If a pedestrian enters the exclusion zone, beep horn and cease equipment operation immediately.	Select workers who have had competency based licensed training - Certificates on file. Prior to collecting, lifting and transporting palletised loads inspect the Walkie Stacker – must be in good condition: - Perform pre-checks - Connect Battery - Insert key and turn clockwise, or use keypad to enter code - Check battery charge indicator - Set the travel speed switch to slow – do not use fast. - Check load is stacked on a Chep or Loscam pallet if storing in pallet racking. ⚠ Important – Inspect the Transit path - must be free from slip/trip hazards and have adequate access and egress.	 Raise / Lower only. 	 Tilt / Reach Raise / Lower 
		Key or keypad  OR	Battery Charge Indicator 
⚠ Spotter required when on trading floor. ⚠ Tynes are to be lowered completely when not in operation ⚠ Operate at low speed setting only ⚠ Do not ride or carry passengers on the walkie stacker ⚠ Safe manual handling – M4L	Pull controller arm into operating Travel position. ⚠ Important – Safety Release Switch The Safety release Switch is located next to the horn on the outer most edge of the controller arm. It prevents injury by reversing the travel direction if it touches your body or another object. It is a safety device and NOT to be used as a control.  OR 	 Controller Arm TRAVEL POSITIONS Brake OFF Brake ON Brake OFF Brake ON Brake ON Brake ON	*Move the control handle all the way down or up to apply the brake. *Letting go of the handle will cause it to go to the upright brake position
⚠ Walkie stacker operator must have knowledge of Pallet Handling ⚠ Always wear PPE: safety boots/hi vis vest.	⚠ Important – Stand in operating position when using walkie stacker. Rotate hand / thumb grip in the direction the walkie stacker is required to travel. ⚠ Important – Sound Horn to warn others of your approach if visibility is restricted	  	
⚠ Important – For repair and Maintenance call E.M.S.			

Document Control	Author: Title & Reviewed by	Issued	Revised:	Approved: Title	Reference – Risk Assessment:
SHE-For-M-009.1-F005	National SH&E Manager	Nov 12 V1		Nat SH&E Mgr	Masters RA 006 & BIG W RA 037 & 038

Walkie Stacker usage requires a competency based training evaluation to be completed prior to operation.

Reminders	Instructions	Picture Steps	Picture Steps
⚠ When moving walkie stacker through out room tynes must be lowered close to the ground. ⚠ Extreme care must be taken when driving walkie stacker into pallet racking space. ⚠ Sound Horn to warn others of your approach if visibility is restricted ⚠ Tyne movement should be made when walkie stacker is in brake position. ⚠ Do not exceed manufactures SWL.	Manually steer the walkie stacker into position by moving the controller arm. Use brake as required. Stop the walkie stacker as close as possible to the pallet racking directly below the pallet required to be lifted. Tynes  ⚠ Important – Allow enough clearance so walkie stacker tynes can be raised without striking racking or pallets. Once the tynes are aligned to insert pallet - Raise and lower model only - Check for adequate clearance on both sides of ground pallet. Walkie stacker will need to be manoeuvred into position by driving carefully into pallet racking space. See images in BLUE. Reach model Walkie stacker can reach pallet without the need to drive into pallet racking space ⚠ Important – For smooth operation operate levers slightly.	   	   
⚠ Travel position is 100mm to 150mm off the ground. ⚠ Inspect area around you - access and egress to be clear.	Lifting the Pallet and lowering it from Pallet racking. Raise load until pallet is clear of racking. Tilt / Reach model - Tilt tynes if necessary to clear racking and lift load. Retract reach to bring pallet out of racking Manoeuvre walkie stacker away from pallet racking. Lower pallet once clear of racking to travel position for movement through the store transit room. Move load to designated area and set down using controls. Turn walkie stacker off. If key operated remove and secure key. ⚠ Important – Prevent unauthorised use.	 	 
⚠ Walkie stacker must not be manoeuvred while tynes are in reach position.	When loading a pallet into the pallet racking, carefully position the pallet onto the pallet racking support beams into locking position. ⚠ Important – pallet locks both front and back. Lower / tilt tynes slightly to allow clearance of tynes to be removed from stored pallet without contact.		
If in doubt or if you need assistance – DO PROTECT YOURSELF from injury or harm. ASK for Help or offer Help to a Workmate! "NO TASK IS SO URGENT & NO SERVICE IS SO IMPORTANT THAT WE CANNOT TAKE THE TIME TO DO IT SAFELY"			

IMPORTANT: This SOP is intended for use by Company Stores only. Independent stores, this SOP can be used as a guide only and must be reviewed to ensure it is fit for purpose in your environment.

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SHE-For-M-009.1-F005	National SH&E Manager	Nov 12 V1		Nat SH&E Mgr	Masters RA 006 & BIG W RA 037 & 038